

CALL FOR EDITOR-IN-CHIEF Nº 02/2021

CALL FOR APPLICATION TO THE EDITOR-IN-CHIEF POSITION IN THE JOURNAL *REVISTA DE ADMINISTRAÇÃO CONTEMPORÂNEA (RAC)*

The BRAZILIAN ASSOCIATION OF GRADUATE STUDIES AND RESEARCH IN ADMINISTRATION (ANPAD) is responsible for the international journal *Revista de Administração Contemporânea (RAC)*, whose editorial board shall be renewed every three years pursuant to its bylaws. Aiming at a greater participation of the Association's community, ANPAD announces this call for application to one Editor-in-Chief position in the journal.

RAC is currently ranked as an A2 journal in a national ranking system developed by the Brazilian Coordination for the Improvement of Higher Education Personnel (CAPES), meaning this is a journal of excellence on the international level. Committed to the development of scientific research in Administration and Management, it is open to several methodological approaches and theoretical frameworks while following a thorough blind peer-review process. *RAC*'s mission is to advance academic knowledge in management, administration and organizational theories. It seeks to convey theoretical and empirical studies with a view to ultimately supporting companies and governments around the world.

1. APPLICATION REQUIREMENTS

- 1.1 Applicants must be lecturers or professors who meet the following requirements:
 - 1.1.1 Be part of an ANPAD's Member Program that is compliant with its obligations before the Association,
 - 1.1.2 Have provided outstanding contribution to the research in Management and Administration on the national and international levels,
 - 1.1.3 Have leadership and administrative skills,
 - 1.1.4 Have experience in scientific publishing, with a history of 1) reviews for national and international prestigious journals, 2) engagement as a scientific editor, chief editor or associate editor, and/or 3) membership in the Editorial Board of scientific journals,
 - 1.1.5 Play a part and have visibility in international and national research networks,
 - 1.1.6 Commit to research ethics and to ANPAD's publication manual and code of ethics,
 - 1.1.7 Be familiar with publishing practices established by the Committee on Publication Ethics (COPE),
 - 1.1.8 Have editing and writing skills in scientific English.

2. APPLICATION AND SELECTION PROCESS

2.1 Applications will be received by email (secretaria@anpad.org.br) from March 01 through 31, 2021.

2.2 In addition to the application form (Annex I), applicants must send the following documents:

2.2.1 Work proposal, in Portuguese and English, with their vision for a three-year-long period as Editor-in-Chief of the *RAC*, focusing on strengthening the journal's scientific quality (e.g., strategies to include the journal in international databases, such as the *Web of Science and Scopus*; increased readership; improved metrics of editorial flow and impact in SPELL; good practices; and proposition of how eventual policies should be financed),

2.2.2 Curriculum updated in the last 30 days.

2.3 ANPAD is entitled to request supporting documents at any time.

2.4 Applications will be assessed by a committee with the following individuals:

- Alketa Peci, ANPAD President,
- Rafael Barreiros Porto, ANPAD Director of Communication and Publications,
- Maria José Tonelli, professor at Fundação Getulio Vargas (FGV EAESP);
- Xavier Castañer, professor at the Faculty of Business and Economics, University of Lausanne;
- Tomas de Aquino Guimarães, professor at Universidade de Brasília.

2.5 The selection process will be carried out in two eliminatory stages.

2.5.1 Stage 1 consists of analyzing the documents sent by applicants. An e-mail will be sent to communicate the approved applicants about the second stage. It will provide the date and time of interviews.

2.5.2 In Stage 2, the evaluation committee will interview the applicants.

2.6 The final result will be published on the ANPAD website.

3. GENERAL OBLIGATIONS OF AN EDITOR-IN-CHIEF

3.1 To act in line with the policies adopted by the ANPAD Communication and Publications Department, identifying the journal's demands to both strengthen the Management and Administration domain in all its multiplicity and promote the journal's international dissemination,

3.2 Contribute to improve the journal's quality, readership and compliance with international good practices,

3.3 Promote the journal in a myriad of national and international academic forums,

3.4 Manage the journal's activities within the budget, team capacity and infrastructure provided by ANPAD,

3.5 Appoint and supervise a body of associate editors and reviewers with proven research experience,

3.6 Coordinate the entire editorial flow, including manuscript submission, desk-review, peer review, proofreading, metadata management, final publication, and dissemination on social media.

3.7 Be responsible for the content, quality and publication time of each issue,

3.8 Expand the journal's internationalization policy, having it included in international databases such the Web of Science and Scopus,

3.9 Commit to the exercise of a full term of 3 years, from May 3, 2021 to May 2, 2024.

4. GOALS

4.1 ANPAD's work plan and policy will be translated into a term agreed between the parties to define the journal's annual policy. In parallel, the editor-in-chief will publish a series of operational indicators in an annual report, including information such as:

- a) Average desk-review time,
- b) Average peer review time,
- c) Average early-view publication time,
- d) Number of adjustment process pursuant to the COPE protocol, and solutions provided,
- e) Reject rate in desk-review (desk reject / total number),
- f) International performance, and performance in foreign indexers,
- g) Download measures on the website,
- h) Publication rate (in relation to total submissions),
- i) Social media metrics (followers and views).

5. SCHEDULE

ACTIVITY	PERIOD
Application Start	March 1, 2021
Application End	March 31, 2021
Stage-1 Results	By April 9, 2021
Interviews (Stage 2)	April 15-16, 2021*
Final Results	By April 30, 2021

*Subject to change.

6. FINAL PROVISIONS

6.1 The Editor-in-Chief selection will be based exclusively on this call.

6.2 The work as a *RAC* Editor-in-Chief is voluntary and does not establish an employment relationship with ANPAD. The Editor-in-Chief will have no obligation to have a working time and will not be subordinate to any ANPAD manager.

6.3 The Editor-in-Chief will not be entitled to any type of financial income (scholarship, compensation, salary, etc.).

6.4 In addition to the editorial support team, ANPAD will provide the Editor-in-Chief with a total budget of BRL 30,000.00 for use throughout the three-year period. This amount is exclusive for the editor's attendance to events of interest to the journal, i.e., those that will provide cutting-edge knowledge to be implemented in the journal's practices. This includes: events addressing scientific publishing trends, Open Science and associated issues, ethics in scientific publication, databases and citation metrics, and other academic publishing innovations. At the beginning of the mandate, the editor-in-chief will present a plan for use of resources, which must be spent before the last six months of the mandate. This is expected to ensure that there is enough time to internalize the knowledge in the journal's practices and in its innovation and expansion plans.

6.5 Application to the position of Editor-in-Chief implies awareness and acceptance of all terms of this Call.

6.6 ANPAD will hold no responsibility for non-receipt of applications due to communication failure, jammed communication lines, lack of electricity and/or any other technical factors that make it impossible to send or receive emails with the application documents.

6.7 Omitted cases will be resolved by the Communication and Publications Department and by the members of the committee referred to in item 2.4.

Maringá/PR, 1 March 2021.

Alketa Peci
President

2021-2023 Mandate

Rafael Barreiros Porto
Communications and Publications Director
2021-2023 Mandate

ANNEX I

APPLICATION FORM

APPLICATION TO 1 EDITOR-IN-CHIEF POSITION IN THE JOURNAL *REVISTA DE ADMINISTRAÇÃO CONTEMPORÂNEA (RAC)*

I – APPLICANT’S PERSONAL DATA

Name:	
Cell phone: +	E-mail:
Link to Lattes Curriculum:	

II – PREREQUISITES

Institution:	
ANPAD Member Program:	
Outstanding contribution to the research in Management and Administration on the national and international levels (provide a brief justification):	
Leadership and administrative skills (provide a brief justification):	
Prior experience in scientific publishing, considering performance as a scientific editor, editor-in-chief or associate editor and/or membership in the Editorial Board of scientific journals (provide a brief justification):	
History of reviews for international and national prestigious journals (provide a brief justification):	
Participation and visibility in international and national research networks (provide a brief justification):	
Editing and writing skills in scientific English	<input type="checkbox"/> Yes <input type="checkbox"/> No
Commitment to research ethics and to ANPAD's publication manual and code of ethics;	<input type="checkbox"/> Yes <input type="checkbox"/> No
Familiarity with publishing practices established by the Committee on Publication Ethics (COPE)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Application to the position of Editor-in-Chief implies awareness and acceptance of all terms of Call No. 02/2021.

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01 Mar 2021, 11:11:58

Documento número 7730f882-ce66-4b5e-b19c-7b0126807e3c **criado** por RAFAEL ALESSANDRO GATTO (Conta 626cf93e-7fee-4c2a-924c-36c72c618525). Email :rafael@anpad.org.br. - DATE_ATOM: 2021-03-01T11:11:58-03:00

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